



Completing Dual Degrees at the University of Minnesota-Twin Cities

UMTC undergraduate students may complete **dual degrees**: different bachelor's degrees with different majors offered by two different colleges on the UMTC campus. If you are enrolled in a degree program in another UMTC college, and intend to complete a Bachelor of Arts, Bachelor of Science, Bachelor of Individualized Studies, Bachelor of Fine Arts, or Bachelor of Music degree in CLA, follow these procedures:

- 1) Complete an *Application for Admission to a Second Undergraduate Degree Program* at 200 Fraser Hall (Minneapolis East Bank), 130 West Bank Skyway (Minneapolis West Bank), or 130 Coffey Hall (St. Paul). Deadlines are approximately March 1 for fall semester, October 1 for spring semester (see Class Schedule or http://onestop.umn.edu/registrar/majors/change_colleges.html for specific term deadlines. The Application form may also be downloaded from this site)
- 2) Meet with the major adviser in the CLA department offering the major you plan to complete, to review major course requirements and complete a major program form. Bring a transcript to your first meeting. If you don't know where to find the major adviser, see <http://www2.cla.umn.edu/> for a departmental directory, or call the CLA Student Information Office at 612-625-2020.
- 3) After admission to CLA, submit a copy of the major program form to your assigned CLA Student Community office.
- 4) Make an appointment with your CLA Student Community adviser for a Graduation Balance Sheet.

College of Liberal Arts degree programs include some requirements that your first college may not. If you plan to earn a CLA degree in addition to your first degree, you must meet all CLA degree requirements. In addition to your CLA major, Liberal Education core and themes, and the writing requirement, these are:

- **CLA 2nd language requirement**: pass the Graduation Proficiency Test (GPT) that certifies language proficiency at the 4th semester level or higher.
 - Required for BA and BIS degrees, and BFA Art majors.
- **Upper Level Writing Intensive**: At least one of your 3/4/5xxx level Writing Intensive courses must be in your CLA major.
- **Upper level credits**: at least 48 credits must be in 3/4/5xxx level courses. This will include your CLA major courses at 3/4/5xxx level, but must also include at least 18 credits at 3/4/5xxx level that are **outside** your major department.
 - If your major is an established interdepartmental major, or if your CLA degree is a BS, BIS, or BFA degree, you are exempt from the 18 credits outside-major requirement. Bachelor of Music students must complete at least 8 credits at 3/4/5xxx level outside of music.
- **Residency**: At least 24 credits in CLA courses must be taken AFTER admission to CLA.

see reverse for FAQ

Frequently Asked Questions

Do I need more courses for the Liberal Education core and theme requirements if I complete two degrees?

No. Completion of LE core and themes for your first degree will also apply to your CLA degree.

Do I need more than 120 credits to complete two degrees?

No if each degree is from a different UMTC college (for example, IT and CLA). Many students must earn more than 120 credits to meet all requirements for each degree, but you are not required to have more than 120 credits if all degree requirements for both degrees and major(s) are complete.

NOTE: You DO need 150 credits total if you are earning two **different** degrees in CLA (for example, a BS in sociology and a BA in psychology). However, you can't earn two degrees with the same major (BS and BA in sociology) and you can't earn two of the same degree (two BA degrees, for example). Two majors in the same degree would be a double major.

Do I have to complete a senior project in my CLA major if I complete a senior project in my first degree?

Yes, if you are earning a BA degree. All students earning a CLA BA degree, or major, must complete a senior project in their CLA major, or in at least one CLA major if they have a double major in CLA.

Can 3/4/5xxx level credits in my first degree apply to the 3/4/5xxx level credits CLA requires?

Yes, including the 18 upper level credits outside your major.

What if I can't complete all the CLA degree requirements, such as the language requirement, but have the CLA major complete?

You may graduate with your first degree, and have a note made on your transcript that you also completed the CLA major. You will not have a second degree, or a second diploma, if only the major is completed.

Keep in mind that once you graduate with a major in CLA, you may not later come back and complete a CLA degree with that same major. A major is granted only once.

For further information: Contact the CLA Student Information Office, 49 Johnston Hall, 612-625-2020.